



BOARD MEETING

06/12/2023 [07:00 PM-09:00 PM]

BOARD MEETING

1. Pledge of Allegiance

Mr. Latham began the meeting at 7:00 pm with the pledge to the flag.

2. Roll Call

Members in attendance included: Bob Latham (President), Melanie Gurgiolo (Vice President), Joselyn Buchs, Randy Gale, Laurie Kennedy, Greg Lamay, Karen Mallah, Geoffrey McInroy, Dan Serfass (Superintendent), Jeff Ammerman (Secretary) and Chris Harris (Solicitor).

Mr. Connelly was absent.

3. ReadyAimWrite Kids-Student Author Presentation

Erika Strout, Elementary Media Specialist, spoke about the ReadyAimWrite program founded by author Stephen Kozan. The Lion Foundation funded the cost of the assembly and copies of the book. All students had the opportunity to participate. Mr. Kozan then picked two student's books to publish. The two authors are Maia Whitehead who wrote Shade's Forest and Marjie Pettegrew who wrote Magic Academy. Both books launched on May 17. .

Stephen Kozan spoke about his experience as an author and the process for developing the ReadyAimWrite program which has changed over the years. 84 students have been published through his program since 2018. The students presented their stories to their peers at the assembly.

Mrs. Strout thanked Mary Vovakes who was the Lion Foundation representative present.

4. Agenda Approvals

Mr. Serfass introduced Dan Borrelli who is being brought forward for Assistant Superintendent. Mr. Borrelli spoke including sharing his past work experience.

4.a. Approval of the Agenda

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Agenda.

The motion passed unanimously.

4.b. Approval of the Previous Meeting Minutes

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Previous Meeting Minutes.

The motion passed unanimously.

4.c. Bills List

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Bills List.

The motion passed unanimously.

4.d. Treasurer's Report

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Treasurer's List.

The motion passed unanimously.

5. Report of Officers and Others

Minutes

5.a. President - Mr. Latham

Mr. Latham reported that there was an executive meeting prior to the Board Meeting.

5.b. Secretary - Mr. Ammerman

No report.

5.c. Solicitor - Mr. Pahowka

No report.

5.d. Superintendent - Mr. Serfass

Mr. Serfass reported that the planning for next school year and the opening days of professional education have begun. Tomorrow there is an all-day retreat for goal setting, review of the current school year and goals going forward.

5.d.a. Leader in Me Timeline

Tomorrow afternoon a Leader in Me representative will review the MRA data and analysis from each building and go over goals. This information will be presented to the Curriculum Committee in August. There is a Town Hall meeting in the fall to present data and the strategic goals based on that data.

5.d.b. Enrollment Report

Mr. Serfass reported that the Enrollment report is attached to the agenda. Currently there are 73 registered for Kindergarten.

6. Comments from Citizens

No comment

7. Report of Committees

Minutes

7.a. Athletic - Mr. McInroy

Mr. McInroy reported that the Committee met May 25. Mr. June went over the accomplishments of athletes over the last quarter. The minutes are attached. The boys baseball team is in contention for state title. Today's game was rescheduled to tomorrow at 4:00 pm due to rain. The next meeting is August 17.

7.b. Budget and Finance / Personnel - Mrs. Kennedy

Mrs. Kennedy reported that most items were already discussed at the Work Session. The items that did not move forward were PBIS and Coach Extra Duty positions due to discussion about pay for the extra duty positions. The Committee discussed the cafeteria budget and the possibility of increasing the price for school lunches. Additional information has been requested and there will be more discussion at the next meeting. Mrs. Kennedy thanked Mrs. Reely on the work she did towards the contingency grant, which will help cover costs incurred for special education.

Mrs. Budman introduced Margie Pettigrew who wrote The Magic Academy. She is working on the sequel for the story and is an amazing writer. Mrs. Budman thanked the Lion Foundation and the Board for their support.

7.c. Building and Grounds - Mr. Gale

Mr. Gale reported that the meeting was May 30. The Committee discussed the cafeteria lift, which had been removed and is undergoing repair. The mechanical equipment has been ordered for Hoover and that work is to be done this summer. A donation was made in memory of a former CHSD baseball player that will go towards the scoreboard and a bench in the outfield. The Canadensis shed is complete. Hoover doors have been ordered and will be replaced in the fall. Lighting for the College Park flagpole will be on the pole instead of on the ground due to past vandalism. The Committee discussed the change order for the technology infrastructure upgrade.

7.d. Community Engagement / Governmental Relations - Mrs. Gurgiolo

Mrs. Gurgiolo reported that the Committee had a meeting on May 18. The minutes are attached.

The graduation ceremony student speakers were phenomenal. Mrs. Still and the Building and Grounds personnel worked hard to set up. There was an End of Year event, sponsored by the Board where faculty and staff are recognized. Thank you to the Canadensis volunteers and to Chad Gallaher for the video. Algebra and SAT camps are available at the High School. Summer Express elementary program information is available at the elementary schools. CAC for DEI's Lion Connection program is moving forward and a link will be on both the District and the Borough's websites.

7.e. Curriculum and Extracurricular Activities - Mr. Connelly

No report. The minutes are attached.

7.f. Policy - Mr. Lamay

Minutes

Mr. Lamay stated that the Curriculum minutes misrepresent the meeting he requested with Mr. Ziegler and Mr. Serfass. The meeting was a follow up due to comments at the Board Meeting. The professor who was part of the discussion about the textbook has a PHD in history, which should be reflected in the minutes. The minutes should also reflect that Mr. Lamay only requested to meet with Mr. Ziegler and Mr. Serfass, while they decided to include

the teacher. Mr. Lamay objects to Mr. Connelly's full written statement being included in the minutes. Mrs. Kennedy agreed about written remarks. Mr. Serfass apologized if he misrepresented anything.

Mrs. Kennedy stated that she is glad the meeting prompted revisions to the policy.

Mr. Lamay noted his appreciation that the process will be revamped due to the discussion.

Mr. Lamay reported that there was no policy meeting this month and the next meeting is August.

8. Report of Board Representatives

Minutes

8.a. Community Recreation - Mrs. Gurgiolo

Mrs. Gurgiolo reported that the pool is open. There are still some summer positions open at the snack bar.

8.b. Cumberland Perry Area Career & Technical Center - Mr. Lamay

Mr. Lamay reported there had been a meeting at the end of the school year that included resignations, new hires, and summer programs. 350 seniors received awards at the award ceremony.

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8.c. District / Borough - Mr. Gale

No report.

8.d. Harrisburg Area Community College - Mr. Gale

Mr. Gale reported that the Committee had a meeting on May 17. There is no increase to school districts on this year's agreement; however, there will be a 2.5% increase next year. Tuition increased, as there is a projected decrease in enrollment. HACC is now unionized and were one of the last community colleges to do that.

The Board discussed the increase to the school districts and the decline in enrollment.

8.e. Performing Arts Center Advisory Committee - Dr. Mallah

Dr. Mallah reported the Committee had a meeting at the end of May. Camps are full. The Pollock Center was used this past weekend for All In Theatre, which is a theatre program that includes actors with disabilities. The next Committee meeting is September 6 at 4:00 pm.

8.f. Capital Area Intermediate Unit - Mrs. Gurgiolo

Mrs. Gurgiolo reported that the minutes are attached. The Director of Educational Services spoke highly of Math 24 at the CAIU. She congratulated the winners and the Grand Champion, James Pettegrew from CHSD.

Mrs. Gurgiolo stated that Dave Martin, Director of Technology Services at the CAIU, suggested cyber solution contracts are discussed in executive session to deter possible threats.

Mr. Harris responded that he was not sure that would meet executive session requirements and may depend on what is in the contract. If the contract has general information, it is not a problem to have on the agenda.

9. New Business

Minutes

9.a. Routine Approvals

Minutes

9.a.a. Dental Examiner's Contract

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Dental Examiner's Contract.

The motion passed unanimously.

9.a.b. Medical Examiner's Contract

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Medical Examiner's Contract.

The motion passed unanimously.

9.a.c. Before and After School Child Care Agreement

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Before and After School Child Care Agreement.

The motion passed unanimously.

9.a.d. Agenda Manager Contract

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Agenda Manager Contract.

The motion passed unanimously.

9.a.e. Counseling Intern

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Counseling Intern.

The motion passed unanimously.

9.a.f. University of Pittsburgh Agreement for College in the High School

Mr. Gale made a motion, seconded by Mr. Lamay to approve the University of Pittsburgh Agreement for College in the High School.

The motion passed unanimously.

9.a.g. Shippensburg University Superintendent Study Council

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Shippensburg University Superintendent Study Council.

The motion passed unanimously.

9.b. Change Order for Technology Infrastructure Upgrade

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Change Order for Technology Infrastructure Upgrade.

Mrs. Kennedy asked where the money would come from for this.

Mr. Ammerman responded that the initial amount would come out of the 2023-24 budget. Money will be transferred to Capital Projects.

The motion passed unanimously.

9.c. Dr. Katherine Dahlsgaard: Staff Professional Development and Family Evening Program

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Dr. Katherine Dahlsgaard: Staff Professional Development and Family Evening Program.

The motion passed unanimously.

9.d. Policies

Minutes

9.d.a. Policy 108 - Adoption Of Textbooks

Mr. Gale made a motion, seconded by Mr. Lamay to approve Policy 108 – Adoption of Textbooks.

Mrs. Kennedy appreciates the revisions and additional language added to the policy.

The motion passed unanimously.

9.d.b. 137 Series

Mr. Gale made a motion, seconded by Mr. Lamay to approve the 137 Series.

The motion passed unanimously.

9.e. Donation for a Baseball Scoreboard

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Donation for a Baseball Scoreboard.

Mr. Gale shared that the donation is in memory of Mason McClellan and wonderful that his family and friends are remembering him in this fashion.

The motion passed unanimously.

9.f. Budget Transfer Motion

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Budget Transfer Motion.

The Board discussed the recommendation of transferring unspent appropriations from the 2022-2023 General Fund budget to the Capital Projects Fund. If there should be unexpected expenses, the amount transferred would decrease and would be transferred another year.

The motion passed with a roll call vote of 8 Yes and 0 No.

9.g. Budget Adoption

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Budget Adoption.

Mr. Gale noted that 1.5% is considerably below what is allowed under Act 1. The Board discussed the past 5 years of tax rates and that half of the taxes those years were going to debt services.

The motion passed with a roll call vote of 8 Yes and 0 No.

9.h. Special Education/Student Services Contract Renewals

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Special Education/Student Services Contract Renewals.

The motion passed unanimously.

9.i. Substitute Teacher Service Addendum

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Substitute Teacher Service Addendum.

The motion passed unanimously.

9.j. Messer & Flint Contract

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Messer & Flint Contract.

The motion passed unanimously.

9.k. Applitrack Proposal

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Applitrack Proposal.

The motion passed unanimously.

9.l. Milk and Drink Bid for 23-24

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Milk and Drink Bid for 23-24.

Mrs. Kennedy noted that the contract was not taken to Budget and Finance.

Mr. Ammerman responded that this is under the bid threshold, but did the bid anyway.

The motion passed unanimously.

9.m. Personnel Report

Mr. Gale made a motion, seconded by Mr. Lamay to approve the Personnel Report.

The motion passed unanimously.

10. Adjournment

The meeting was adjourned 8:22 pm.

Attendee Report, 6/12/2023

Autumn Reely
Kerry Martin
Tonya Ivey
Sandy Fauser
Dan Borelli
Carrie Budman
Mary Vovakes
Stephanie Johnson
Betsy Gayner
CM
Jonathan Casey
Dana
Daman DaHolly
Scott